



AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Sponsored by AIMAN EDUCATION AND WELFARE SOCIETY)

Affiliated to Bharathidasan University

Recognized by UGC under section 2(f) and 12(B)

ISO 9001:2015 Certified Institution

K.Sathanur, Tiruchirappalli - 620 021.

NAAC: SSR Cycle - I

Criterion I: - Feedback System

Key Indicator-1.4.1 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders

Action Taken on

Feedback Proof



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Feedback System

Action Taken

2022 - 2023

S. No	Suggestions	Action Taken
Students	Clean the toilets and renovate the doors in the toilets in the visitors room and hostel	Toilets are cleaned and repaired
	ICT Tools must be used effectively	Teachers are instructed to prepare e-contents to make use of ICT tools
	Needed a gym health maintenance	Gymnasium facility given
	Additional skill based courses are required	Add on \ Value added courses are Provided
	Extra-Curricular activities are requested	Sports activities are undertaken.
Staff	Needed transport facility to reach the main road	Staff are given vehicle facility to reach the main road.
Alumnae	Library must be improved with extra books	Book Club is started to collect old books.
	Teacher Student relationship must be maintained.	Workshops were conducted to facilitate the staff to handle students with care.
Parents	Transport facility must be provided to reach the college	Parents can use college bus with prior intimation.
	Extra facilities in the hostel for physical fitness	Gymnasium and Yoga center are provided


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Date: 17.11.2023

Circular for Staff

Transport service is provided by the management in accordance with the requisition by the staff. Staff those who work after the college working hours can avail this transport facility.

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Teachers are instructed to prepare e-contents to make use of ICT tools





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The screenshot shows the library website's 'Remote Access' section. The header includes the college name and navigation menus. The 'Library' menu is active, and the 'Remote Access' section is highlighted in green. It contains three buttons: 'E-shodhinetu', 'N-List', and 'NDLI'. The left sidebar lists 'Library History', 'Librarian', 'Library Collection', and 'E Resources'. The bottom status bar shows the date as 01-07-2024 and the time as 09:32.

The screenshot shows the library website's 'Online Resources' section. The header and navigation menus are consistent with the previous screenshot. The 'E Resources' menu is active, and the 'Online Resources' section is highlighted in green. It contains six buttons: 'Britannia', 'Wikipedia free Encyclopaedia', 'Today in India', 'Encyclopaedia psychology', 'Encyclopaedia of life', and 'Encyclopaedia of philosophy'. The left sidebar lists 'Digital Library', 'Library Activities', and 'Library Section'. The bottom status bar shows the date as 01-07-2024 and the time as 09:32.



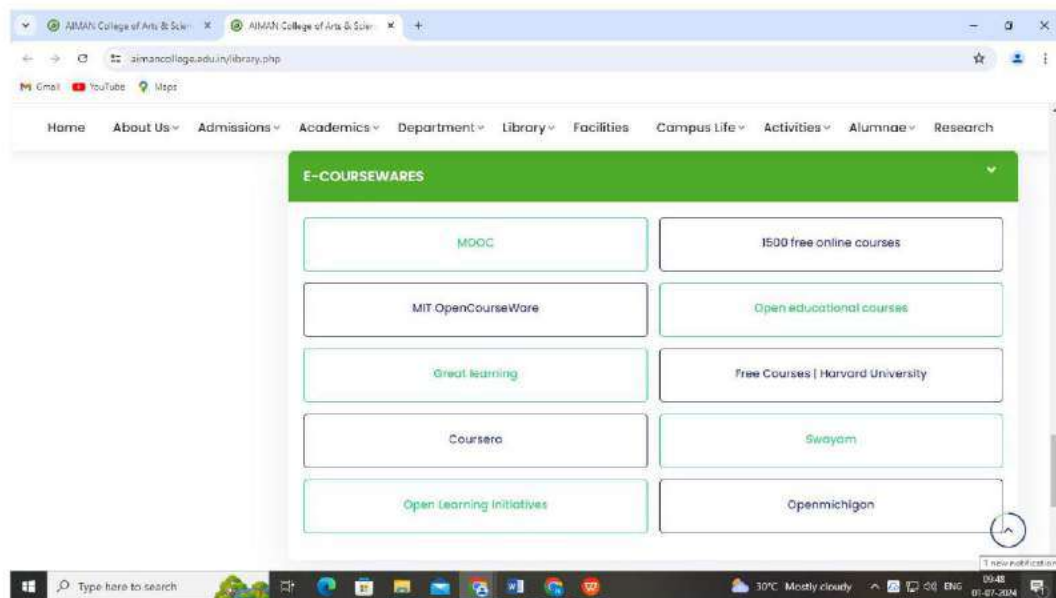
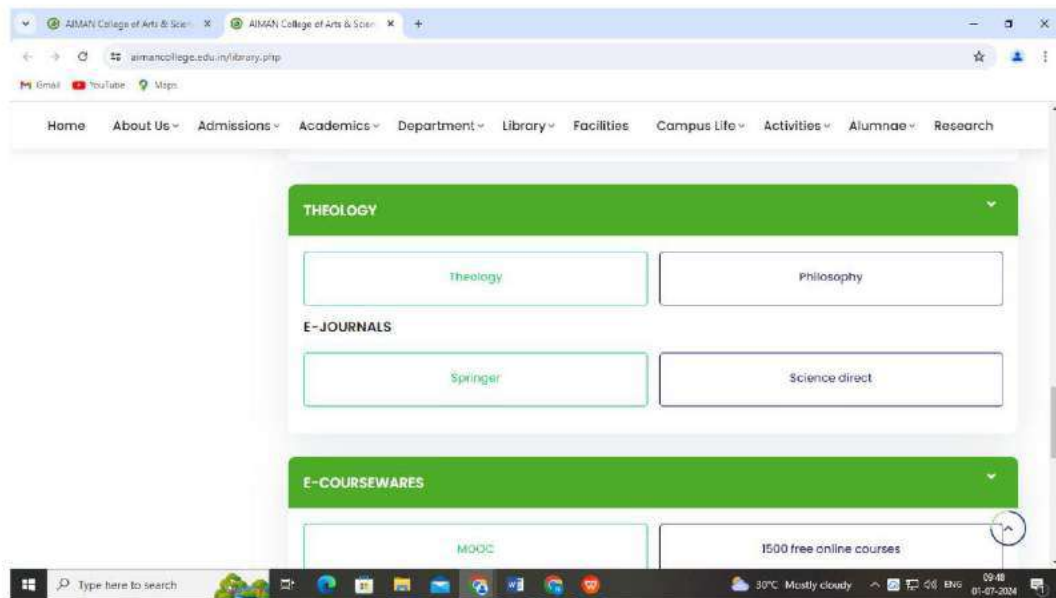
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The screenshot shows the 'E-BOOKS' section of the library website. The navigation menu includes Home, About Us, Admissions, Academics, Department, Library, Facilities, Campus Life, Activities, Alumnae, and Research. The E-BOOKS section features a grid of buttons for various digital resources:

- Open library
- E-books (General)
- Free fiction
- Free fiction books
- UC Press e-books
- American mathematical society
- The Complete Works of William Shakespeare
- Springer e-Books
- Listo databases

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with a temperature of 30°C and time of 09:33 on 07-2024.

The screenshot shows the 'E-COURSEWARES' section of the library website. The navigation menu is the same as in the previous screenshot. The E-COURSEWARES section features a grid of buttons for various online learning platforms:

- MOOC
- 1500 free online courses
- MIT OpenCourseWare
- Open educational courses
- Great learning
- Free Courses | Harvard University
- Coursera
- Swayam
- Open Learning Initiatives
- Openmichigan

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with a temperature of 30°C and time of 09:34 on 07-2024.



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OPEN GYMNASIUM

Open gymnasium was opened by our college for staffs and student to have healthy life





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Add on /Value added courses are taken

S.NO	DEPARTMENT	DURATION	COURSE TITLE	RESOURCE PERSON
1	BA.	18.12.2023/ 21.12.2023	Hornig Writing Skills	Mrs. G.V. Shanthi
2	BBA	14.12.2023/ 19.12.2023	Tally with GST (III-BBA)	Mr. P. Ganesh
		14.12.2023/ 19.12.2023	Income Tax and GST (I & II BBA)	Mrs. M. Shanthi
3	B.COM	18.12.2023/ 22.12.2023	E-Accounting and Taxation with GST	Dr. I. Sumathi Mr. S. Sridar Dr. V. Charles Durai
4	B.COM -CA	14.12.2023/ 19.12.2023	Competitive Exam Training	Ms. N. Asmathu Nisa
5	B.Sc. Apparel Fashion Technology	14.12.2023/ 20.12.2023	Mehandi Course	Ms. Divya Sree
6	B.Sc. Computer Science/ Computer Application	20.12.2023/ 29.12.2023	Smart Home Automation	Mr. Kannan Govindaraju and Mr. Hari
7	B.Sc. Psychology	16.12.2023/ 21.12.2023	Yoga and Meditation	Mr. Ramasubramanian, Mrs. Latha, Mrs. Alagmmal and Mrs. Humaira
8	B.Sc. Maths/Physics	14.12.2023/ 20.12.2023	Program in Python	Mr. Neduveli. M. Thajudheen
9	B.Sc. Nutrition and Dietetics	15.12.2023/ 20.12.2023	Diet Counselling	Dietitian from Deepam Hospital


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PERMISSION LETTER

From

Dr.N.Fiverose
Head & Assistant Professor,
Department of Business Administration,
Add- on Course – Coordinator

To

The Principal,
AIMAN College of Arts and Science for Women,
K. Sathanur,
Trichy - 21

Respected Madam,

Sub: Requisition for approval to conduct the Add-on course for the academic year 2023-2024.

We wish to inform you that, we are planning to conduct an Add-on course “**Tally with GST(PRACTICAL)**” for the Third year students of BBA of our college. The main focus of conducting the course is to provide better exposure to our students beyond the curriculum and to meet industry needs.


Classes will be conducted during academic hours on Offline mode. This additional course is provided to the students using the respective department faculty. At the end of the course, students will be issued certificates by the college.

Hence, I request you to kindly approve the course. Herewith find attached the Circular for your perusal.

Thanking you,

Yours sincerely
Dr.N.Fiverose

Approved/Not Approved


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DEPARTMENT OF BUSINESS ADMINISTRATION

AIMAN/Stu-BBA/2023-24/01

Date: 13.12.2023

Circular

Dear Students,

- Add-on Course classes will commence from 14.12.2023 to 19.12.2023.
- Course details are given below

S. No	Name of the course	Department	Name of the Staff
1	"Tally With GST (Practical)"	III BBA	P.Ganesh B.Com.,PGDFM TRAINER, DATABELS SOLUTIONS PRIVATE LIMITED,TRICHY.

To be informed to students of above stated departments.

A handwritten signature in green ink, likely of the Principal, positioned above the printed name.

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Department of Business Administration

Certificate Course on

Tally with GST (Practical)



Resource Person



P.GANESH B.Com., PGDFM.,

**Trainer,
Databels Solution Private Limited,
Trichy**

Date : 14.12.2023 to 19.12.2023

Prof.M.Fathima Zohara

Executive Director

Made with PosterMyWall.com

Dr.B.Vani

**Principal
PRINCIPAL**

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RESOURCE PERSON PROFILE

P.GANESH

Email: ganeshtally@gmail.com

No: 70, South Vandikara st,

Woraiyur, Trichy- 620 003

Mobile No: 9443411911.

OBJECTIVE:

To utilize my skills and abilities in the field given that offers professionals growth while being resourceful innovative and flexible.

EDUCATIONAL QUALIFICATION:

ACADEMIC PROFILE	NAME OF THE INSTITUTION
B.Com.,	National College.
PGDFM.,	Annamalai University.
D.Co-op.,	Co -Operative Department.

COMPUTER QUALIFICATION:

- Technical Knowledge Tally Prime 3.0.
- Ms Office.
- C++
- Java

LANGUAGES KNOWN:

- Tamil . & English

WORK EXPERIENCE:

- Govt Regd.GST Practioner (30 years of experience in the field) -80 more Companies.
- Income Tax Practioner. (100 More Client)
- Tally Partner and Tally Coaching.
- Book Preparation of income Tax and GST.



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DEPARTMENT OF BUSINESS ADMINISTRATION

ADD-ON COURSE – REPORT 2023-2024

Name of the Course	: TALLY WITH GST (PRACTICAL)
Duration of the Course	: 30 Hours
Number of Students Enrolled	: III BBA
Total Student Strength	:62
Number of Faculty Allotted	: 1
Nature of the Course	: Theory and Practical classes

AIMAN College provides an array of add-on courses to the students, with a central objective of supplementing their academic curriculum as they pursue their own university courses within the stipulated period.

The DEPARTMENT OF BUSINESS ADMINISTRATION of AIMAN College of Arts and Science for Women conducted an Add-on course on the topic “**TALLY WITH GST (PRACTICAL)**”. It was conducted in an effort to better their future, provide them insight and to sharpen their skill and learn new topics.

Staff who handled Classes:

1. P.GANESH .B.COM.,PGDFM,TRAINER, DATABELS SOLUTIONS PRIVATE LIMITED,TRICHY.

The course commenced from 14th Dec 2023 to 19th Dec 2023 through Offline mode. The course covered theory sessions and was conducted for 30 hours. Overall students attended the course and benefitted.

After the completion of classes. Feedback forms inferred the significance and extent of the course’s efficacy in enhancing the student’s ICT skills, and to get an insight in improving the course for future schedules.

The efforts of the College to give such add-on certification courses and skills to the students besides their fixed University Academic Courses, is hereby recognized and appreciated. Overall, the success of the course was heightened by the enthusiasm and participation of students, and contribution of the staff members.


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DEPARTMENT OF BUSINESS ADMINISTRATION

ADD ON COURSE

SUMMARY REPORT WITH COURSE OUTCOME

Name of the Course : TALLY WITH GST (PRACTICAL)

No.Of Hours : 30 Hours

No Of Students : 62

The Certificate Course “TALLY WITH GST (PRACTICAL)” was conducted for the Third -Year Under Graduates of departments BBA during the Academic year 2023-2024. The course was offered for a period of 30 hours for one week.

During the 30 hours of the program, students gained in-depth knowledge of the course. To analyse the students’ course proficiency level assessments were given. Finally, the feedback was collected from the students at the end of the course.

Course Outcome:

The Students will learn to create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements.

A handwritten signature in green ink, appearing to be 'S. S.', is written above the printed name of the Principal.

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PHOTOS








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Sports activities are undertaken such as silambam, kabaddi, volley ball and indoor games.





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Date: 17.11.2023

Circular

The students' suggestion led to the replacement of the restroom doors and other fixtures. The students can, now able to use the lavatory, and they have been asked to maintain it hygienic and clean.

A handwritten signature in blue ink, likely of the Principal, positioned above the official stamp.

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BOOK CLUB PHOTOS

To the book club different types of books were donated by our college students. The book club incharge handed over the books to the librarian in our college library



Our college students went to the book fair which was held at St. Joseph School and purchased some books.





AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

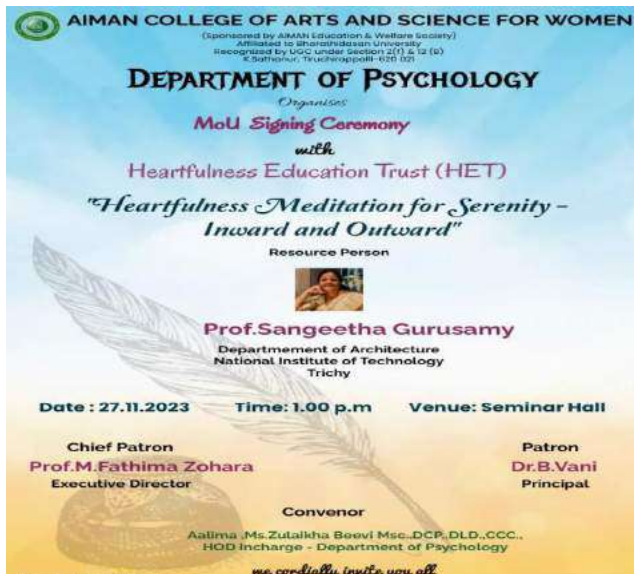
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Workshops were conducted to facilitate the staff to handle students with care





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Circular

The college also provides buses for the parents of the students' in accordance with their requests. Parents may use our college buses by contacting the college administration in advance.

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YOGA CLUB





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YOGA CLUB

Our college students celebrated International Yoga day at Intact Special School, Trichy



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